

THE AMERICAN ORNITHOLOGISTS' UNION

Founded September 28, 1883

Instructions For 2011 Nomination to Membership Class of Fellow or Elective Member

SECRETARY MUST RECEIVE COMPLETED FORM OR ELECTRONIC SUBMISSION BY 11 MARCH 2011

All current AOU Fellows and Elective Members are encouraged to nominate candidates for these classes of membership. The AOU Committee on Nomination of Fellows and Elective Members will supplement those nominations with additional candidates. Questions about nominations should be directed to the Secretary, Dr. Sara R. Morris, Department of Biology, Canisius College, 2001 Main Street, Buffalo, NY 14208, USA (Phone: 716-888-2567, Fax: 716-888-3157, Email: morriss@canisius.edu).

THE PROCESS:

The Bylaws of the American Ornithologists' Union (Art. IV, Sec. 7) state: "Nominations to the classes of Fellows and Elective Members shall be submitted in a prescribed format. Nominations of proposed Fellows shall be by three Fellows, and nominations of proposed Elective Members by three Fellows or Elective Members, and both shall be received by the Secretary sufficiently in advance of the Stated Meeting to allow for distribution to those voting as prescribed by these Bylaws."

ELECTRONIC SUBMISSION IS ENCOURAGED! Sending the nomination by email will save time and reduce errors. Please attempt to send at least the text of the statement via email to Secretary Sara Morris (morriss@canisius.edu). Be aware, however, that email messages from all nominators confirming their support of the nomination, or a brief letter with three signatures confirming the nomination, are required.

ELECTRONIC SUBMISSION: Word or WordPerfect versions of the nomination form may be edited and submitted by Nominator One to the Secretary as an attachment to an email message. Electronic nominations will be accepted if received by the Secretary (morriss@canisius.edu) no later than 23:59 EST, 11 March 2011. Nominations submitted electronically become valid only if the Secretary receives electronic or written confirmation from all nominators no later than 18 March 2011.

ALTERNATIVE ELECTRONIC SUBMISSION: If you are unable to edit the electronic versions of the nomination form or to submit them as email attachments, you may send the material as ASCII text in the body of an email message. Your message should include the following:

- A. A brief statement indicating that you (Nominator One) and two other nominators (list full names) are nominating (name of nominee) for the membership class of (Fellow or Elective Member). Give your address, phone, fax, and email address.
- B. Provide the required information about the nominee in the form of a simple list, including full name; address, including institutional affiliation(s); date of birth (NOTE: the date of birth is necessary - please don't ignore this!); phone, fax and email address of nominee.
- C. Provide the biographical statement as a simple text paragraph. Do not try to encase the statement in a box, and do not worry about formatting, fonts, margins, alignment, etc. Do adhere to the space/word limit of **no more than 250 words**, including the top line (name and membership class category) and the bottom line (nominators' names).

Deadlines and requirements for confirmation from all nominators are as given above.

SUBMISSION BY MAIL OR FAX: Nominator One fills out the form and sends it to Nominator Two, who then sends it to Nominator Three. Nominator Three returns the form directly to the Secretary by 11 March 2011. Faxed nominations will be accepted if received by the Secretary (Fax: 716-888-3157) no later than 23:59 EST, 11 March 2011. Nominations submitted by mail or fax become valid only if they contain signatures of all nominators, or if the Secretary receives electronic or written confirmation from all nominators no later than 18 March 2011.

LISTS OF NAMES of current Elective Members and Fellows are available for viewing or downloading from the AOU web site <<http://www.aou.org/membership/special.php3>>.

THE SECRETARY will confirm receipt of all nominations by notifying Nominator One by email (preferably) or by mail. Please provide your (Nominator One's) email address. It is the responsibility of Nominator One to verify that the nomination has been duly received by the Secretary, and to contact the Secretary if a confirmation has not been received within two weeks of submitting the nomination.

THE AMERICAN ORNITHOLOGISTS' UNION

NOMINATION TO MEMBERSHIP CLASS OF FELLOW OR ELECTIVE MEMBER (circle or highlight one)

Nominee's Name _____

Nominee's Address _____

Birth date: _____ Phone: _____ Fax: _____ Email: _____

Institutional Affiliation _____

BIOGRAPHICAL STATEMENT: The entire statement, including the candidate's name, etc., and the list of names of nominators, should be no longer than approximately 250 words. Reduce font size if necessary to fit statement in the box. Statements that exceed this limit may be returned for editing. Please follow format instructions on the previous page EXACTLY, including letter case and abbreviations for names of institutions, degrees, etc. Use standard abbreviations for journal names in citations. Your attention to these details will reduce the amount of editing required after receipt of the nomination, and will be appreciated greatly!

SIGNATURES OF NOMINATORS:

For Fellow nominees, all three nominators must be Fellows. For Elective Member nominees, the nominators may be either Fellows or Elective Members. Remember to list the nominators' names on the bottom line of the statement.

Signature

Date

Fellow or EM

SEND nomination form to:

Dr. Sara R. Morris, AOU Secretary
Department of Biology
2001 Main Street
Canisius College
Buffalo, NY 14208

Phone: 716-888-2567
Fax: 716-888-3157
Email: morriss@canisius.edu

SECRETARY MUST RECEIVE NOMINATION BY 11 MARCH 2011

IF SUBMITTED ELECTRONICALLY, CONFIRMATION BY ALL NOMINATORS IS DUE 18 MARCH 2011